

**DELAWARE COUNTY REGIONAL  
WATER QUALITY CONTROL AUTHORITY  
100 EAST FIFTH STREET  
POST OFFICE BOX 999  
CHESTER, PENNSYLVANIA 19016**

**REGULAR MEETING**

**MAY 21, 2024  
(ON-SITE WITH VIRTUAL OPTION)**

**PRESIDING:** \_\_\_\_\_

**CALL TO ORDER:** \_\_\_\_\_

**ROLL CALL:**

**Board Members**

Ms. Billings  
Ms. Keffer  
Mr. Kern  
Mr. Martin  
Mr. Moss  
Mr. Mullen  
Mr. Nagle  
Ms. Nichols  
Mr. Schuster

**Advisors and Staff**

Mr. Rice	Mr. Willert
Mr. Lehman	Mr. DiSantis
	Mr. Hurst
	Mr. Lenton
	Mr. Cherico
	Mr. Garner

**PLEDGE OF ALLEGIANCE**

**ORDER OF BUSINESS**

**COMMENTS FROM THE PUBLIC:**

**APPROVAL OF MINUTES:**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
that the minutes of the Regular Meeting of April 16, 2024, be approved as submitted.

**REPORTS:**

1. Committees
  - a) Human Resources & Administration
  - b) Strategic Planning & Goals
  - c) Operations & Engineering
  - d) Finance
  - e) Pension
  - f) Legal Liaison
2. Chairman
3. Executive Director
4. Director of Engineering

5. Director of Operations & Maintenance
6. Solicitor
7. Other

**OPERATING FUND PAYMENTS:**

1. Chief Financial Officer Report
2. Payment of Bills

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of April 2024.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that the statement and the list of bills in the amount of \$4,696,294.24 for the month of April 2024 contained in the Chief Financial Officer's report be approved.

**CONSTRUCTION FUND PAYMENTS:**

1. Engineering Advisor's Report
2. Change Orders:
  - Contract No. TEW-2206-C – Furnishing Equipment, Labor, & Supervision For Electrical Maintenance, Repairs & Other Construction-Related Projects – Change Order No. 1 – Increase In Contract Amount Of \$86,680.00 (Philips Brothers Electrical Contractors, Inc.)
3. Contract Closeout and Final Payment Approval:
  - None at this time.
4. Payment of Bills:

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,817,386.93 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

**AUTHORIZATION TO ADVERTISE CONTRACTS:**

- Contract No. SEW-2403-CO – Annual Sewer Maintenance
- Contract No. TC-2404-C – Incinerator – Annual Maintenance & Emergency Repairs 2024

**AWARD OF CONTRACTS:**

- None at this time.

**AWARD OF PENNBID ELECTRONIC BIDDING:**

- Contract No. P2024-02 – Endimal (Odor Control) – Rebid
- Contract No. P2024-04 – Sodium Bisulfite 38%

**OLD BUSINESS:** None at this time.

**NEW BUSINESS:**

1. Authorization for Professional Services: (Capital Funds)
  - A. MG Engineering Associates, LLC – Proposal Dated May 9, 2024 – For Professional Services For Master Site Plan Update Including Building Evaluation, Architectural Services, Mechanical Engineering Services, And Site Evaluation– Total Amount Not To Exceed \$44,900.00 (Capital Funds)
  - B. Ryan Appraisal & Real Estate Company – Proposal Dated May 13, 2024 – For Professional Services To Prepare Appraisal Of Two Properties – Total Amount Not To Exceed \$8,000.00 (Capital Funds)
2. Authorization for Professional Services: (Operating Funds)
  - A. Weston Solutions, Inc. – Proposal Dated April 8, 2024 – For Professional Engineering Services To Continue Annual SWMM Modeling For Years 2024 And 2025 – Total Amount Not To Exceed \$25,000.00 (Operating Funds)
  - B. Trinity Consultants – Proposal Dated April 26, 2024 – For Professional Services To Provide 2024 Title V Compliance And Reporting Assistance To DELCORA – Total Amount Not To Exceed \$23,300.00 (Operating Funds)
  - C. Niessen Consultants – Proposal Dated May 8, 2024 – For Professional Services For Specialized Assistance With The Incinerator System – Total Amount Not To Exceed \$5,000.00 (Operating Funds)
3. Authorization to Purchase:
  - Reiner Pump Systems – Quote Dated April 17, 2024 – For The Purchase Of One (1) Pioneer Prime Pump And One (1) Stationary Base For The WRTP Through PA COSTARS Vendor #359913 – Total Amount Not To Exceed \$56,155.00 (Capital Funds)
  - U.S. Municipal – Quote Dated May 6, 2024 – For The Purchase Of One (1) F-350 Rapidview Inspection Vehicle Through PA COSTARS Contract #016-E22-207 – Total Amount Not To Exceed \$395,173.00 (Capital Funds)
  - Piotti Solutions, LLC – Quote Dated May 10, 2024 – For The Installation Of A Video Monitoring System For The Muckinipates Pump Station Overflow Point Through PA COSTARS Contract #040-E23-243 – Total Amount Not To Exceed \$27,329.56 (Capital Funds)

- Sherwood Logan – Quote Dated April 26, 2024 – For The Purchase Of Various Velodyne Parts For The Polymer Mixing System Through PA COSTARS Contract #016-E23-290 – Total Amount Not To Exceed \$27,485.05 (Capital Funds)
4. Resolution No. 2024-05 – Disposition of Records – Accounting Files
  5. Resolution No. 2024-06 – Disposition of Records – Administrative & Engineering Files
  6. Resolution No. 2024-07 – Approval For The Executive Director Upon Advice Of The Solicitor To Enter Into An Agreement Of Sale To Purchase The City Of Chester Public Works Garage Site At 2<sup>nd</sup> & Dock Street (Parcel ID# 49-06-00049-00)
  7. Employment Contract Renewal – Executive Director
  8. Acceptance and Approval of 2023 Audit of DELCORA Financial Statements

**EXECUTIVE SESSION:**

**ADJOURNMENT:** \_\_\_\_\_