

MINUTES
OPERATIONS & ENGINEERING COMMITTEE MEETING
MAY 14, 2024

Attendants: Messrs. Cherico, DiSantis, Hurst, Kern, Lehman, Martin, Moss, Mullen, Nagle, Shuster, Willert, and Mesdames Amadio, Billings, Bonnett, Caulk, B. Garner, Nichols, and Keffer.

1. ROLL CALL: Nine members of the DELCORA Board of Directors were present at the meeting constituting a quorum.

The following were present: Steve Vinci

2. PLEDGE OF ALLEGIANCE: All parties present at the meeting recited the Pledge of Allegiance.

3. BID OPENING: Mr. Mullen stated that there were no bid openings at this time.

4. BID RESULTS RECEIVED ELECTRONICALLY THROUGH THE PENNBID PROGRAM ON MAY 14, 2024:

- Contract No. P2024-02 – Endimal (Odor Control) (Rebid)

Ms. Caulk stated that there was one bid received from George S. Coyne Chemical Co. with a bid amount of \$161,000.00.

Mr. Mullen stated that this bid will be reviewed by Staff and our Solicitor's office, and consideration of award will be placed on the agenda for the May 21st Board meeting.

- Contract No. P2024-04 – Sodium Bisulfite 38%

Ms. Caulk stated that there was one bid received from George S. Coyne Chemical Co. with a bid amount of \$71,236.50

Mr. Mullen stated that this bid will be reviewed by Staff and our Solicitor's office, and consideration of award will be placed on the agenda for the May 21st Board meeting.

5. MONTHLY REPORT – DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis highlighted certain items in the written report. He reported that there were no NPDES violations at the WRTP. He stated that the average daily flow during April was 44.57 MGD. Mr. DiSantis explained that this is the second consecutive month where our flow was higher than the permitted volume. He also added that if we go three consecutive months with higher flow, we can face potential violations from DEP but that is highly unlikely. There were fourteen reportable incidents during April. One was an emissions incident, ten were wet weather SSOs, and the last three were dry weather overflows. The ten wet weather SSOs were caused by the heavy rain on April

2nd and April 3rd, occurring at multiple pump stations and one DELCORA manhole in Chester Township. The dry weather overflows were caused by significant leaks in Chester Water Authority's system which flowed into our lines. The emissions incident occurred because during a heavy rain event, rain was blown into the air intake filters, shutting the fan down which caused the stack to open. Mr. DiSantis reported that due to wet weather last month, we received 88% of CDPS flow.

At the remote facilities, there were two violations at our Pocopson plants. The first violation occurred because the average TSS concentration at the Pocopson Preserve was exceeded due to the algae issue that leaves a green tint which is uncontrollable. The next violation occurred at Pocopson Riverside facility for failure to monitor for total nitrogen. Moving on, Mr. DiSantis stated that Central Maintenance work orders were a 50-50 percent mix of corrective versus planned and predictive. Work order aging decreased by 2% compared to March. Additionally, Sewer Maintenance spent nearly 43% of manhours on routine line cleaning and televising with the remaining time spent on other routine tasks. Mr. DiSantis also mentioned that Sewer Maintenance and Engineering completed a very difficult job along Conrail facilities in Marcus Hook where they found a significant blockage that affected flow to the Marcus Hook PS. Lastly, he reported that there were 30.23 million gallons received, which is a monthly volume record. Recent heavy rains contributed to the volume. Mr. DiSantis had no additional comments to the written report.

6. MONTHLY REPORT – DIRECTOR OF ENGINEERING: Mr. Hurst highlighted certain items in the written report. He reported that the Sewer Maintenance project is ongoing and some of the maintenance work included building a platform at Marcus Hook Pump Station, and a sewer repair at 9th & Sproul. There was no paving work done in April and a new contract is set to begin in May. Regarding the Incinerator maintenance contract, April work included de-slagging a furnace, as well as patching multiple arms on different hearths. Regarding CSO #5, we continue to work with PECO to get their ducts out of our way of work. He reported that all materials have been delivered for the Beech Street project and work began on April 22nd. The municipal I&I project is ongoing. Regarding the LTCP, Mr. Hurst reported that the next step is a meeting with the EPA and PADEP. Regarding the Odor Control project, Mr. Hurst reported that he has met with the designers and that should be ready to go out for bid sometime this summer.

Mr. Hurst also mentioned that work was continuing by ERM (Environmental Resources Management) on some land issues. One item they are working on is helping us purchase 2nd & Dock Street which is owned by Chester City. He also added that Item #13 on the agenda is in reference to this parcel. The Solicitor is currently drafting an agreement to define the terms of the purchase with the City of Chester. Mr. Hurst had no additional comments to the written report. The Committee had no questions regarding the written report.

7. MONTHLY REPORT – ENGINEERING ADVISOR: Mr. Lehman highlighted several on-going projects in the written report, which had been provided to all Board members in advance of today's meeting. He reported that the 2023 Chapter 94 report has been

completed. He noted that March was a wet month and that all other projects continued with no issues. Mr. Lehman had no additional comments to the written report. The Committee had no questions regarding the written report.

8. CHANGE ORDERS:

- Contract No. TEW-2206-C – Furnishing Equipment, Labor, & Supervision For Electrical Maintenance, Repairs & Other Construction-Related Projects – Change Order No. 1 – Increase In Contract Amount Of \$86,680.00 (Philips Brothers Electrical Contractors, Inc.)

Mr. Hurst stated that this change order is for an incinerator rental.

It was the consensus of the Committee to recommend Board approval of the above change order. This item will be placed on the agenda for the May 21st Board meeting.

9. REQUEST FOR APPROVAL OF CONTRACT CLOSE-OUT & FINAL PAYMENT:

Mr. Mullen stated that there were no Contract Close-Outs at this time.

10. AUTHORIZATION FOR PROFESSIONAL SERVICES:

- A. Weston Solutions, Inc. – Proposal Dated April 8, 2024 – For Professional Engineering Services To Continue Annual SWMM Modeling For Years 2024 And 2025 – Total Amount Not To Exceed \$25,000.00 (Operating Funds)

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the May 21st Board meeting.

- B. Trinity Consultants – Proposal Dated April 26, 2024 – For Professional Services To Provide 2024 Title V Compliance And Reporting Assistance To DELCORA– Total Amount Not To Exceed \$23,300.00 (Operating Funds)

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the May 21st Board meeting.

- C. Niessen Consultants – Proposal Dated May 8, 2024 – For Professional Services For Specialized Assistance With The Incinerator System – Total Amount Not To Exceed \$5,000.00 (Operating Funds)

Mr. Hurst explained that this is an hourly contract for assistance with the incinerator system.

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the May 21st Board meeting.

- D. MG Engineering Associates, LLC – Proposal Dated May 9, 2024 – For Professional Services For Master Site Plan Update Including Building Evaluation, Architectural Services, Mechanical Engineering Services, And Site Evaluation– Total Amount Not To Exceed \$44,900.00 (Capital Funds)

Mr. Hurst explained that this proposal is for assistance to make a plan for B-2 or B-5 for support facilities at the WRTP.

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the May 21st Board meeting.

- E. Ryan Appraisal & Real Estate Company – Proposal Dated May 13, 2024 – For Professional Services To Prepare Appraisal Of Two Properties – Total Amount Not To Exceed \$8,000.00 (Capital Funds)

Mr. Hurst explained that this proposal is for appraisal support for the Monroe tract as well as the 2nd & Dock Street land transaction with the City of Chester.

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the May 21st Board meeting.

11. AUTHORIZATION TO ADVERTISE FOR BIDS:

- Contract No. SEW-2403-CO – Annual Sewer Maintenance
- Contract No. TC-2404-C – Incinerator – Annual Maintenance & Emergency Repairs 2024

It was the consensus of the Committee to recommend Board approval of the above Authorizations to Advertise. These items will be placed on the agenda for the May 21st Board meeting.

12 AUTHORIZATION TO PURCHASE:

- Reiner Pump Systems – Quote Dated April 17, 2024 – For The Purchase Of One (1) Pioneer Prime Pump And One (1) Stationary Base For The WRTP Through PA COSTARS Vendor #359913 – Total Amount Not To Exceed \$56,155.00 (Capital Funds)

Mr. DiSantis stated that this purchase is for a replacement pump for preventing dry weather SSO's.

It was the consensus of the Committee to recommend Board approval of the above purchase. This item will be placed on the agenda for the May 21st Board meeting.

- U.S. Municipal – Quote Dated May 6, 2024 – For The Purchase Of One (1) F-350 Rapidview Inspection Vehicle Through PA COSTARS Contract #016-E22-207 – Total Amount Not To Exceed \$395,173.00 (Capital Funds)

Mr. DiSantis stated that this proposal is for a new TV truck with all the necessary equipment and the delivery time is four to six months.

Mr. Martin asked if DELCORA has multiple units like this and how long these units usually last. Mr. DiSantis answered that we do own multiple units and they last for up to ten years.

It was the consensus of the Committee to recommend Board approval of the above purchase. This item will be placed on the agenda for the May 21st Board meeting.

- Piotti Solutions LLC – Quote Dated May 10, 2024 – For The Installation Of A Video Monitoring System For The Muckinipates Pump Station Overflow Point Through PA COSTARS Contract #040-E23-243 – Total Amount Not To Exceed \$27,329.56 (Capital Funds)

Mr. DiSantis stated this proposal is for video monitoring assistance with overflows at Muckinipates Pump Station which will help identify the time of the overflows, the volume, and how long they lasted.

It was the consensus of the Committee to recommend Board approval of the above purchase. This item will be placed on the agenda for the May 21st Board meeting.

- Sherwood Logan – Quote Dated April 26, 2024 – For The Purchase Of Various Velodyne Parts For The Polymer Mixing System – Total Amount Not To Exceed \$27,485.05 (Capital Funds)

Mr. Kern asked if this proposal is a sole source purchase. Mr. DiSantis answered that Sherwood Logan is the only company from whom we can purchase Velodyne parts, however, he will be able to provide a COSTARS contract number.

It was the consensus of the Committee to recommend Board approval of the above purchase. This item will be placed on the agenda for the May 21st Board meeting.

13. RESOLUTION NO. 2024-07 – APPROVAL FOR THE EXECUTIVE DIRECTOR UPON ADVICE OF THE SOLICITOR TO ENTER INTO AN AGREEMENT OF SALE TO PURCHASE THE CITY OF CHESTER PUBLIC WORKS GARAGE SITE AT 2ND & DOCK ST (PARCEL ID# 49060004900):

Ms. Nichols asked if it is a good idea to enter into a contracted agreement with Chester City while there are outstanding legal matters. Mr. Hurst answered that since the solicitor isn't present at this meeting, he doesn't have an answer but will follow up with her once he gets an answer from the solicitor.

Mr. Martin asked if it is possible to include the sale price on the resolution. Mr. Hurst answered that, yes, that would be possible and the finalized resolution will be circulated to the Board as soon as possible. Mr. Kern added that if there is going to be a

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discussion about the resolution, it would be helpful to have an Executive Session versus communicating through email.

It was the consensus of the Committee to recommend Board approval of the above resolution. This item will be placed on the agenda for the May 21st Board meeting.

ADJOURNMENT: It was moved by Mr. Martin, seconded by Ms. Nichols, and unanimously carried to adjourn the regular meeting at 4:00 p.m.