

**DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
POST OFFICE BOX 999
CHESTER, PENNSYLVANIA 19016**

REGULAR MEETING

**AUGUST 20, 2024
(ON-SITE WITH VIRTUAL OPTION)**

PRESIDING: _____

CALL TO ORDER: _____

ROLL CALL:

Board Members

Ms. Billings
Ms. Keffer
Mr. Kern
Mr. Martin
Mr. Moss
Mr. Mullen
Mr. Nagle
Ms. Nichols
Mr. Schuster

Advisors and Staff

Mr. Rice	Mr. Willert
Mr. Lehman	Mr. DiSantis
	Mr. Hurst
	Mr. Lenton
	Mr. Cherico
	Mr. Garner

PLEDGE OF ALLEGIANCE

ORDER OF BUSINESS

COMMENTS FROM THE PUBLIC:

APPROVAL OF MINUTES:

Moved by _____, seconded by _____
that the minutes of the Regular Meeting of July 16, 2024, be approved as submitted.

REPORTS:

1. Committees
 - a) Human Resources & Administration
 - b) Strategic Planning & Goals
 - c) Operations & Engineering
 - d) Finance
 - e) Pension
 - f) Legal Liaison
2. Chairman
3. Executive Director
4. Director of Engineering
5. Director of Operations & Maintenance

6. Solicitor
7. Other

OPERATING FUND PAYMENTS:

1. Chief Financial Officer Report
2. Payment of Bills

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of July 2024.

Moved by _____, seconded by _____, that the statement and the list of bills in the amount of \$5,523,498.08 for the month of July 2024 contained in the Chief Financial Officer's report be approved.

CONSTRUCTION FUND PAYMENTS:

1. Engineering Advisor's Report
2. Change Orders:
 - Contract No. TEW-2206-C – Furnishing Equipment, Labor, & Supervision For Electrical Maintenance, Repairs & Other Construction-Related Projects – Change Order No. 2 – Increase In Contract Amount Due To \$110,218.00 Expenditure On Generators To Support Multiple Planned PECO-Requested Outages; The Remaining Funds In The Contract Are Allocated Towards Planned Preventative Maintenance Work And No Funds Remain In The Event Of An Emergency; 10% Of Original Contract Amount Requested In The Event Of Any Unforeseen Emergency Work – Increase In Contract Amount Of \$86,680.00 (Philips Brothers Electrical Contractors, Inc.)
3. Contract Closeout and Final Payment Approval:
 - Contract No. PS-2305-C – Piping & Hydraulic Mains Replacement At Several Pump Stations (S. J. Thomas Company, Inc.)

4. Payment of Bills:

Moved by _____, seconded by _____ as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,202,841.52 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS:

- Contract No. TEW-2405-C – Furnishing Equipment, Labor & Supervision For Electrical Maintenance, Repairs & Other Construction Related Projects

AWARD OF CONTRACTS:

- None at this time.

OLD BUSINESS: None at this time.

NEW BUSINESS:

1. Authorization for Professional Services: (Capital Funds)

- A. Remington & Vernick Engineers – Proposal Dated July 16, 2024 – For Professional Engineering Services For Construction Bid Pricing Evaluation Services For Bids Received From The Keystone Purchasing Network (KPN) – Additional Specific Scope Of Services For The Multi-Facility Upgrades Project – Total Additional Amount Not To Exceed \$25,000.00 (Capital Funds)
- B. Brown And Caldwell – Proposal Dated August 8, 2024 – For Professional Engineering Services To Provide Year 5 Reporting Of The Comprehensive Sewer System Infiltration And Inflow Control Program (Task Order No. 6) – Total Amount Not To Exceed \$354,904.00 (Capital Funds)
- C. CHA Consulting, Inc. (Formerly D’Huy Engineering) – Proposal Dated August 5, 2024 – For Professional On-Call Engineering Services For 2024-2025 – Total Amount Not To Exceed \$150,000.00 (Capital Funds)
- D. ERM (Environmental Resources Management) – Proposal Dated August 15, 2024 – For Professional Real Estate Services To Conduct A Limited Phase II Environmental Site Assessment At The Monroe Energy Site Located In Chester City And Trainer Borough – Additional Scope of Work – Total Additional Amount Not To Exceed \$87,905.00 (Capital Funds) (added to agenda)
- E. Municipal Maintenance Co. – Quote Dated August 19, 2024 – For Emergency Pipe Repair Services At The Route 420 Pipe Break Through PA COSTARS Vendor #267572 – Total Amount Not To Exceed \$168,370.00 (Capital Funds) (added to agenda)

2. Authorization for Professional Services: (Operating Funds)

- A. Catania Engineering – Proposal Dated July 1, 2024 – For Professional Engineering Services For The Review Of Planning Modules For 2024 – Total Amount Not To Exceed \$17,500.00 (Operating Funds)
- B. NewGen Strategies & Solutions – Proposal Dated July 15, 2024 – To Provide Rate Model Update For 2025 Rates – Total Amount Not To Exceed \$6,720.00 (Operating Funds) (from Finance meeting)

3. Authorization to Purchase:

- Eastern Lift Truck Company – Quote Dated June 25, 2024 – For The Purchase Of A Hyster® H50A Lift Truck Through PA COSTARS Contract #008-E23-1242 – Total Amount Not To Exceed \$36,430.00 (Capital Funds)
- Reiner Pump Systems – Quote Dated July 25, 2024 – For The Purchase Of Two Submersible Pumps For The WRTP Storm System First Flush Capture Through PA COSTARS Vendor #359913 – Total Amount Not To Exceed \$7,120.00 (Capital Funds)
- Edwin Elliot & Company – Quote Dated August 5, 2024 – For The Purchase Of Three (3) 16 Inch Wey Knife Gates With Rotork Actuators For The Muckinipates Pump Station Through PA COSTARS Contract #016-E23-297 – Total Amount Not To Exceed \$66,435.00 (Capital Funds)
- Edwin Elliot & Company – Quote Dated August 7, 2024 – For The Purchase Of Four (4) GA Industries Flapper Check Valves For The Muckinipates Pump Station Through PA COSTARS Contract #016-E23-297 – Total Amount Not To Exceed \$43,140.00 (Capital Funds)
- Watermark Environmental Systems – Quote Dated August 5, 2024 – For The Purchase Of Two (2) JWCE Muffin Monster Sewage Grinders For The WRTP Through JWCE PA COSTARS Contract #016-E23-282 – Total Amount Not To Exceed \$77,576.00 (Capital Funds)

EXECUTIVE SESSION:

ADJOURNMENT: _____