

DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
CHESTER, PENNSYLVANIA 19013

MINUTES

JULY 16, 2024 (ON-SITE / VIRTUAL OPTION)

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Tuesday, July 16, 2024, at 3:30 P.M. The meeting was held in the Board Room of the Administration Building at 100 East Fifth Street, Chester, Pennsylvania and virtually via Zoom.com. REGULAR MEETING

Messrs. Kern, Martin, Moss, Mullen, Nagle, Schuster, Mesdames Billings, Keffer, and Nichols Board Members, constituting a quorum were present. ROLL CALL

Messrs. Cartafalsa, Cherico, DiSantis, S. Garner, Hurst, Lehman, Lenton, Rice, Willert, and Mesdames Bonnett, Byrd, Caulk, B. Garner, and Jackson were also present.

PUBLIC ATTENDANCE: Mike Ewall, Mr. B. Preston, and Mr. Pat Seymour of Rudolph Clarke, LLC were present. No other members of the public were present. PUBLIC

Mr. Kern, Chairman, called the meeting to Order.

ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present. PLEDGE OF ALLEGIANCE

COMMENTS FROM THE PUBLIC: Mr. Kern stated that there were no comments or questions received from the public. PUBLIC COMMENTS

APPROVAL OF MINUTES: It was moved by Mr. Schuster, seconded by Mr. Nagle, and unanimously carried that the minutes of the Regular Meeting of June 18, 2024, be approved as submitted. APPROVAL OF MINUTES

REPORTS: REPORTS

1. COMMITTEES: COMMITTEES

a. Human Resources and Administration. Ms. Nichols stated that the Committee met on July 8, 2024. There were no additions to the meeting minutes. Human Resources and Administration

b. Strategic Planning and Goals. Mr. Nagle stated that the Committee met on July 8, 2024. There were no additions to the meeting minutes. Strategic, Planning & Goals

c. Operations and Engineering. Mr. Mullen stated that the Committee met on July 9, 2024. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes.

Operations and
Engineering

d. Finance. Mr. Nagle stated that the Committee met on July 10, 2024. There were no additions to the meeting minutes.

Finance

e. Pension. Mr. Kern stated that there was no formal meeting of the Pension Committee and had nothing to report at this time. He did mention that the committee will meet in August.

Pension

f. Legal Liaison. Ms. Billings had nothing to report at this time but did note that an Executive Session will be held to discuss legal updates.

Legal Liaison

2. CHAIRMAN: Mr. Kern stated that Jim Cartafalsa will be presenting a demonstration of our use of Artificial Intelligence on our collection system at an upcoming collection system round table session. He also stated that he appointed Bill Martin to the Legal Liaison Committee. Mr. Kern reported that he and Mr. Nagle are continuing their review of the Procurement Policies and Practices, and hopes to provide an update on that next month.

CHAIRMAN

3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report.

EXECUTIVE
DIRECTOR

4. DIRECTOR OF ENGINEERING: Mr. Hurst stated that there were no additions to the written report.

DIRECTOR OF
ENGINEERING

5. DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis stated that there were no additions to the written report.

DIRECTOR OF
OPERATIONS &
MAINTENANCE

6. SOLICITOR: Mr. Rice stated that he had nothing to report at this time. He also noted that there would be an Executive Session to discuss litigation matters.

SOLICITOR

OPERATING FUND PAYMENTS:

OPERATING
FUND PAYMENTS

1. CHIEF FINANCIAL OFFICER REPORT: Mr. Cherico stated that there were no additions to the written report.

CHIEF FINANCIAL
OFFICER

2. PAYMENT OF BILLS:

PAYMENT OF
BILLS

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of June 2024.

It was moved by Mr. Martin, seconded by Mr. Schuster, and unanimously carried that the statement and the list of bills in the amount of \$4,758,885.76 for the month of June 2024 contained in the Chief Financial Officer report be approved.

CONSTRUCTION FUND PAYMENTS:

CONSTRUCTION
FUND PAYMENTS

1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated that there were no additions to the written report.

ENGINEERING
ADVISOR

2. CHANGE ORDERS: Mr. Kern stated that there were no Contract Change Orders at this time.

CHANGE ORDERS

3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL: Mr. Kern stated that there were no Contract Closeouts at this time.

CONTRACT
CLOSEOUT

4. PAYMENT OF BILLS:

PAYMENT OF
BILLS

It was moved by Ms. Keffer, seconded by Mr. Nagle, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,114,464.45 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS: Mr. Kern stated that there were no Authorizations to Advertise Contracts at this time.

AUTHORIZATION
TO ADVERTISE
CONTRACTS

AWARD OF CONTRACTS:

AWARD OF
CONTRACTS

- Contract No. SEW-2403-CO – Furnishing Equipment, Labor And Supervision For Sewer Maintenance, Repairs & Other Construction-Related Projects.

Contract No.
SEW-2403-CO
Sewer Maintenance

Mr. Kern stated that two bids were received and that the lowest qualified bidder was Jurich, Inc. with a one-year bid amount of \$1,565,045.00 and a total two-year bid amount of \$3,130,090.00, and was in full compliance with DELCORA's requirements.

It was moved by Mr. Nagle, seconded by Ms. Nichols, and unanimously carried to award Contract No. SEW-2403-CO to Jurich, Inc. for a two-year contract in the amount of \$3,130,090.00.

OLD BUSINESS: Mr. Kern stated that there was no Old Business at this time.

OLD BUSINESS

NEW BUSINESS:

NEW BUSINESS

1. Authorization for Professional Services: (Capital Funds)

Authorization for Professional Services

A. Bradford Engineering (now operating as Herbert, Rowland And Grubic, Inc.) – Proposal Dated January 1, 2024 – For Professional Engineering Services For The Sanitary Sewer System Or Subdivision Work In Edgmont Township – Total Amount Not to Exceed \$38,181.74 (Capital Funds).

Bradford Eng. Sewer Work In Edgmont Twp.

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Martin, seconded by Ms. Keffer, and unanimously carried to approve the Professional Services proposal listed above.

2. Authorization for Professional Services: (Operating Funds)

Authorization for Professional Services

A. CSL Services, Inc. – Proposal Dated December 21, 2023 – Professional Engineering Services To Continue To Provide Operational Support Services For The DELCORA Flow Metering Program For A Period Of Five Years. Current Project Pricing: (Operating Funds).

CSL Services Support Services- Metering – 5 Years

<u>Item</u>	<u>Unit Cost</u>
Flow Meter Installation	\$800.00/Meter
Flow Meter Operation & Maintenance	\$425.00/Meter/Month
Flow Meter Rental	
\$500/Meter/Month	

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Nagle, seconded by Mr. Moss, and unanimously carried to approve the Professional Services proposal listed above.

➤ Mr. Nagle continued the meeting on behalf of Mr. Kern due to technical difficulties in the Board Room. Board Room attendees did not have audio.

B. CEMTEK Systems – Proposal Dated July 8, 2024 – Professional Engineering Services For Emissions Monitoring For Compliance & Process Improvement – Proposal Is For One Year Of Services – Total Amount Not To Exceed \$17,273.00 (Operating Funds).

CEMTEK Emissions Monitoring One Year

Mr. Nagle stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Martin, and unanimously carried to approve the Professional Services proposal listed above.

3. Authorization to Purchase:

Authorization To Purchase

- Municipal Maintenance Co. – Quote Dated June 4, 2024 – For The Installation Of ET-1 Air Mixing System Through PA COSTARS Vendor #267572 – Total Amount Not To Exceed \$35,550.00 (Capital Funds).

Municipal Maint.
ET-1 Air Mixing
System Installation

Mr. Nagle stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Ms. Nichols, and unanimously carried to approve the above purchase.

➤ Audio was restored to the Board Room attendees. Mr. Kern resumed the meeting.

4. Resolution No. 2024-08 – Authorizing Signatory To Consent Assessment Of Civil Penalty Agreement.

Res. No.
2024-08

Mr. Kern stated that this item was discussed at the Operations & Engineering Committee Meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Ms. Nichols, seconded by Mr. Mullen, and unanimously carried to adopt Resolution 2024-08.

5. Resolution No. 2024-09 – Disposition Of Records – Obsolete Or Redundant Records From Operations & Engineering Files And Industrial Pre-Treatment Program Self-Monitoring Reports (SMR) From 2017 And Older.

Res. No.
2024-09

Mr. Kern stated that this item was discussed at the Operations & Engineering Committee Meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Ms. Keffer, and unanimously carried to adopt Resolution 2024-09.

6. Authorization For Payment Of \$10,000.00 To The Firm Of Manko, Gold, Katcher & Fox, LLP For Membership In The Delaware Estuary TMDL Coalition (Operating Funds).

Delaware Estuary
TMDL Coalition
Payment

Mr. Kern stated that this item was discussed at the Operations & Engineering Committee Meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Martin, seconded by Mr. Nagle, and unanimously carried to approve payment to Manko, Gold, Katcher & Fox, LLP for membership in the Delaware Estuary TMDL Coalition.

7. Renewal Of Rental Lease For The Temporary Carbon Adsorber Trailer At PS-6 Until December 2025 (ECS Environmental Solutions – Agreement Dated July 8, 2024) – For A Total Amount Not To Exceed \$36,000.00 (Operating Funds).

Rental Lease
Carbon Adsorber
Trailer at PS-6

Mr. Kern stated that this item was discussed at the Operations & Engineering Committee Meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Ms. Nichols, seconded by Mr. Nagle, and unanimously carried to approve the above rental lease.

There being no further business before the Board, the Board went into Executive Session. Board member Mr. Kenneth Schuster did not participate in the Executive Session.

EXECUTIVE SESSION: There was an Executive Session held to discuss legal and litigation matters, particularly regarding the Chester bankruptcy.

EXECUTIVE
SESSION

It was moved by Ms. Billings, seconded by Ms. Keffer, and unanimously carried to conclude the Executive Session.

ADJOURNMENT: It was moved by Ms. Keffer, seconded by Mr. Martin, and unanimously carried to adjourn the regular meeting after the Executive Session at 4:30 P.M.

ADJOURNMENT

ATTEST
Secretary